

DEPARTMENT OF
COMMUNITY SERVICES

March 31, 2017

ITEM NO. 27
FILE NO. 1018

RECEIVED

MAR 31 2017

To: Town Council

From: Todd Dumais, Town Planner 

TOWN CLERK/TOWN COUNCIL OFFICE
West Hartford, CT

**SUBJECT: 95 SOUTH MAIN STREET
SPECIAL DEVELOPMENT DISTRICT
ADMINISTRATIVE AMENDMENT (SDD #61)**

I have received an administrative amendment request from Phase Zero Design on behalf of South Main Street Realty Partnership for Special Development District plan (SDD #61), located at 95 South Main Street. The request is for minor architectural modifications to the existing office building.

Attached are the narrative and supporting plans which further explain the proposal.

The requested modifications fall within the approval powers contained in **Section 177-44C (9)** of the Code of Ordinances. This section allows the Town Planner to approve minor adjustments to limited plan elements of an SDD, in this instance, to **Section 177-44C (9)(d)** minor architectural changes. It is my opinion that the plan, as modified, is in accordance with the purpose of the original SDD approved by the Town Council.

The purpose of the memo is to notify the Town Council of my intention to approve the requested modifications. This notice of approval is given with the understanding that such action will not be effective until the day following the next regular meeting of the Town Council and that such notice of approval is given 10 days prior to such Council meeting. This matter would therefore appear as a regular agenda item on the Regular Town Council Meeting of **Wednesday, April 12, 2017**. It is understood that the Town Council may reject my approval decision and direct that the modifications requested be considered under the provisions of **Section 177-44C (9)** which would require a complete application for amendment and requisite public hearing.

C: Ronald Van Winkle, Town Manager
Patrick Alair, Corporation Counsel
Mark McGovern, Director of Community Development
Subject SDD File

SD/TPZ/SDDSouthMainSt95_SDD#61_AA_Approval_Mar17



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